



WILLIAM ELLIS SCHOOL

4<sup>th</sup> October 2018

Dear Parent/Carer,

**Mentoring Works Programme in Association with The Guardian**

We are looking forward to welcoming your son onto the **Mentoring Works** programme. You will be familiar with the details of the programme from the information booklet that accompanied the parental consent form we asked you to return but to recap the main points:

- We link students from **William Ellis School** to mentors from **The Guardian**. These business volunteers mentor students in order to help them reach their individual goals.
- The programme runs for one academic year.
- Your son meets their mentor at their offices after school. Meetings take place, on average, once a fortnight.
- Mentors work with students on topics such as; school coursework, researching colleges, CV's, job applications, presentation skills and looking at future careers.
- Your son will be travelling by public transport; we advise students to make arrangements to travel with a group of mentoring friends.

The programme will begin with a group visit to from **The Guardian** on **Monday 29<sup>th</sup> October 2018**. Staff from the school and Mentoring Works will accompany students on the journey from school by 214 bus to **The Guardian, Kings Place, 90 York Way, Kings Cross, London N1 9AG**. We provide a handout with a map of the route, information on what bus route to take and how to get from the bus stop to the Wolverine office. We then make this exact journey with the students and ensure that every student is comfortable with the route and confident that they can make the journey independently.

Upon arrival, we facilitate an interactive session where students learn a bit about The Guardian, meet their mentor and start to discuss what they want to get out of the programme. After getting to know their mentor, they agree a time and date for their first mentoring session (subject to their mentor's DBS/CRB paperwork). At the end of the session the students are dismissed from **The Guardian** to make their own way home by public transport.

If you have any questions about any of these meetings and events, or the programme in general, please do not hesitate to contact me on my details below.

Kind regards,

**Mr H Parry**  
**Head of Years 9 & 10**

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**MENTORING WORKS/ THE GUARDIAN COMPANY VISIT – MONDAY 29<sup>TH</sup> OCTOBER 2018**

I give permission for .....(Student Name) in 10.....(Form) to attend the group visit to

**The Guardian** as part of the Mentoring Works programme on **Monday 29<sup>th</sup> October 2018**

I understand that students will be making their own way home after the visit and that they will be attending the trip at their own risk.

Signed:..... Relationship to student ..... Date:.....

*Please return completed permission slip to Mr Parry.*