



WILLIAM ELLIS SCHOOL  
HIGHGATE ROAD  
LONDON  
NW5 1RN

HEADTEACHER: MR SAM WHITE

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15<sup>th</sup> January 2019

Dear Parents/Carers,

**Year 10 German Trip to Munich: 22<sup>nd</sup> - 25<sup>th</sup> May 2020**

From Friday 22<sup>nd</sup> to Monday 25<sup>th</sup> May 2020 a 4-day visit has been organised for Year 10 German GCSE students to Munich in southern Germany. The purpose of the visit is to widen pupils' understanding of German cultural traditions, as well as having an opportunity to practice their German in real life contexts.

On the trip pupils will benefit from receiving 6 hours of German language tuition at a local language school, which will focus on developing their German speaking skills.

They will also be able to enjoy free time in Munich, and we have also organised a variety of cultural activities, including:

- A guided walking tour of Dachau
- A visit to the Viktualienmarkt (Munich market)
- A tour of the Englischer Garten (English Garden)
- A visit to the BMW Velt Exhibition
- A visit to Munich Documentation Centre

The trip will be by plane and pupils will be expected to make their own way to and from Gatwick airport.

The total cost of the trip is £585.00. If your son is in receipt of free school meals, and you wish for him to take part in the trip, please be advised that there are 4 bursaries of £150 each available, which will be awarded on a first come, first served basis.

In order to ensure that your son can take part in this trip, and to secure the booking, a non-refundable deposit of £100 needs to be paid by the 31<sup>st</sup> January 2019 at the latest. If insufficient funds are raised by this date, I regret the trip may have to be cancelled. In the event that the trip is cancelled at this time, a full refund will be issued.

Two further non-refundable payments of £150 will need to be made by the 28<sup>th</sup> February, and 31<sup>st</sup> March respectively, and the remaining balance must be received by no later than Friday 19<sup>th</sup> July 2019. In the event that a pupil decides to withdraw from the trip after the 19<sup>th</sup> July, please be advised that all monies paid will be non-refundable, unless a replacement can be found.

Please do not hesitate to contact the school if you require any further information.

All slips and payment should be returned to Ms Meechan in the Languages' department. As there are a limited number of places available, they will be allocated on a first come first served basis.

Yours sincerely,

Ms J. Meechan  
Head of Modern Foreign Languages  
Tel no.: 020 7692 3854  
Email: [meechan@williamellis.camden.sch.uk](mailto:meechan@williamellis.camden.sch.uk)



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**Year 10 Munich Trip, Friday 22<sup>nd</sup> – Monday 25<sup>th</sup> May 2020**

I/We give permission for my/our son \_\_\_\_\_ of Form \_\_\_\_\_  
to attend the above visit and confirm that:

I enclose cash/cheque for £\_\_\_\_\_ (please make cheques payable to "William Ellis School")

Signature of Parent/Carer: \_\_\_\_\_ Date: \_\_\_\_\_

Tel No.: \_\_\_\_\_

**Please write below the following details, exactly as they appear on their passport:**

**First Name (including any middle names)** \_\_\_\_\_

**Surname** \_\_\_\_\_

**Passport Number** \_\_\_\_\_

**Passport Expiry Date** \_\_\_\_\_

**Passport Place of Issue** \_\_\_\_\_

*Please complete and return this form to Ms Meechan, Head of Modern Foreign Languages with a deposit of £100.*