



WILLIAM ELLIS SCHOOL  
HIGHGATE ROAD  
LONDON  
NW5 1RN

HEADTEACHER: MR SAM WHITE

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September 2019

Dear Parent/Carer,

**CAVE Week: "Project BD" – week commencing 14<sup>th</sup> October**

On 14<sup>th</sup> October William Ellis will be introducing a new initiative called CAVE week. This stands for Creativity, Action, Vocation, Enterprise. This will be for all students in years 7-10, the normal school timetable will be changed and students will work on projects within their form group.

There is a huge range of projects and it will mean that William Ellis students benefit from the wide range of partnerships the school has with different organisations as well as supporting student's aspirations and developing their ability to work in a team, reflect and be creative. Students will meet different people and hear about their jobs and they will visit different places in London to help them with their project. CAVE week will help William Ellis meet some government targets for developing the curriculum, particularly in relation to careers education.

Your son will **not need** to bring his subject books or PE kit for the duration of CAVE week, but he should bring his normal school equipment.

Form 8W will be working on a project called "Project BD" linking French and Politics with Art and Design. They will visit the **House of Illustration at Granary Square, Kings Cross** to attend a workshop about sequential illustration to help them with a comic book project. The visit will take place on **Wednesday, 16<sup>th</sup> October**. The trip will take place during the morning and students will be dismissed from school as normal at 3.10pm. There will be no charge for the trip but students do need to bring a packed lunch. If your son is in receipt of free school meals and will require a school packed lunch, I need to be informed by 11<sup>th</sup> October.

Please complete and return the attached permission slip and inform me of any allergies that might need to be taken into account when on the trip.

We are looking forward to this being a valuable learning experience for students. If you think you may be able to support us by giving a talk about your job, please contact me.

Thank you,

Ms J Meechan  
Form Tutor – 8W



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**Trip to the House of Illustration, Granary Square, Kings Cross on Wednesday 16th October**

I have received and understood the letter about this trip and hereby give consent for my son to take part in this trip.

I understand that he will travel from school with staff on public transport to and from the venue.

Name of son \_\_\_\_\_ Tutor Group \_\_\_\_\_

Signature of parent/carer \_\_\_\_\_

Parent/carer's emergency contact number \_\_\_\_\_

My son is eligible for free school meals and I would like him to be provided with a packed lunch (Yes/No ?)

Medical consent:

Please list below any allergies that might need to be taken into account when on the trip:

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*Please return completed form to Ms Meechan in the MFL Department.*