



WILLIAM ELLIS SCHOOL  
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25<sup>th</sup> November 2019

**Year 7 Parents' Evening**  
**Wednesday 11<sup>th</sup> December 2019, 4.30pm**

Dear Parent/Carer,

We would like to remind you that Parents' Evening for Year 7 will take place on Wednesday 11<sup>th</sup> December 2019 from 4.30pm in the Hall. Parents' Evening will conclude at 7.00pm.

This is an important occasion which will allow you to meet with your son's subject teachers and his form tutor to discuss any questions you may have about his progress.

Your son will be provided with an appointment slip which he should use to make appointments for you to meet his subject teachers.

We look forward to seeing you on the 11<sup>th</sup> December.

Yours sincerely,

Mr K Altmann  
Head of Year 7 & Year 8

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