



WILLIAM ELLIS SCHOOL
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Tuesday 3rd December 2019

Dear Parent/Carer,

School can re-open on Wednesday 4th December

Today the school has been able to arrange for an interim repair, which means that we are able to get the heating back on. I am very grateful for the efforts of Tony Avery, Site Manager, and CBS Maintenance Services who have made restoring the heating their absolute priority.

The engineers are still waiting for the necessary parts to make a full repair but the temporary repair means that the school will have sufficient heat for the school to be open to all students and staff.

Again we are sorry for any inconvenience caused today by having to close the school at short notice but had no choice in the matter.

We look forward to seeing all students back in school at 8.35pm for registration tomorrow.

Yours sincerely,

Mr Sam White
Headteacher