

# WILLIAM ELLIS SCHOOL



## EXTRAORDINARY GENERAL MEETING OF THE FULL GOVERNING BODY held by video conference on Friday 12 March 2021

### MINUTES

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GOVERNORS		Present
<b>Acting headteacher</b>	Ms Izzy Jones (IJO)	x
<b>Co-opted</b>	Mr Jonny Woolf (JWO)	✓
	Ms Imogen Sharp (ISH)	✓
<b>Foundation</b>	Mr Richard Ault (RAU)	✓
	Ms Ronke Coote (RCO)	✓
	Dame Karen Dunnell (KDU)	✓
	Dr Lee Elliot-Major (LEM)	✓
	Ms Fiona Millar (FMI)	✓
	Prof Daniel Monk (DMO) <b>Vice chair</b>	✓
	Mr Daniel Needleman (DNE)	✓
	Mrs Nicola Sinclair (NSI)	✓
	Ms Selina Skipwith (SSK) <b>Chair</b>	✓
<b>Local authority</b>	Mr Hanad Mohamed <sup>1</sup> (HMO)	x
<b>Parent</b>	Ms Sophie Jenkins (SJE)	✓
	Mr Stuart Taylor (STA)	✓
<b>Staff</b>	Ms Jennifer Meechan (JMN)	x
<b>ASSOCIATE</b>	Mr Rob Yurchesyn (RYU)	✓
<b>ATTENDING</b>	Ms Andrea Berkeley (ABE) <b>Leadership consultant and facilitator</b>	
	Mr Mike Hutchinson (MHU) <b>Clerk</b>	

### 1. Welcome, apologies and declarations of interest

SSK welcomed everyone to this extraordinary general meeting of William Ellis School's Governing Body, which began at 5.25pm by video conference, in line with government advice on social distancing in the current coronavirus pandemic. Apologies were received from, and permission for absence granted to, IJO and GGO, who was until recently a governor and who had planned to attend as an observer. ABE and DNE apologised for early departures. JMN is on sabbatical. There were no apologies from HMO. A quorum was present. There were no declarations of interest, pecuniary or otherwise, in respect of any items on this agenda.

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<sup>1</sup> LA governor as of item 2.

## 2. Appoint Hanad Mohamed as local authority governor

Governors **AGREED** to appoint Hanad Mohamed as local authority governor, as of this date, for four years.

## 3. Receive notice re Foundation governors

SSK reported that the Foundation had agreed to appoint NSI, previously an associate of the Governing Body, as a Foundation governor, as of 8 March 2021, for four years. SSK herself had been reappointed as a Foundation governor on the same date and for the same period of office.

## 4. Agree governor skills audit

SSK proposed that, given recent churn – largely due to the retirement of various governors – the Governing Body should repeat the successful skills audit of a year previously. MHU to circulate skills audit form; all governors to complete.

**ACTION** *Item 4* **MHU** to circulate skills audit form; **all governors** to complete.

## 5. Confirm appointment of substantive headteacher

**5.1** The delegated core governor recruitment committee – SSK, KDU, SJE, FMI and DMO, advised by ABE – briefed governors on the process of recruiting a substantive headteacher and their resulting recommendation.

**[ABE left the meeting at 5.55pm, and DNE at 6.02pm.]**

**5.2** Governors thanked the core team, particularly SSK. They **AGREED** to appoint IJO as substantive headteacher of William Ellis School, and congratulated her.

## 6. Any other business

There was no other business.

**Next scheduled FGB meeting: Thursday 25 March 2021 at 5pm**

There being no further business, SSK thanked all present for attending and closed the meeting at 6.17pm.

Signed..... Date.....

**Selina Skipwith**  
**Chair of the Governing Body, William Ellis School**

## ACTION ARISING FROM THE ABOVE MINUTES

<b>ACTION</b>	<b>Item 4</b>	<b>MHU</b> to circulate skills audit form; <b>all governors</b> to complete.
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