



Careers Education, Information, Advice and Guidance (CEIAG) programme

(Possible) Activities undertaken in each year group

Year 7

Activity	Title	Description	Timescale
Form time	Employability skills	Students follow the Skills Builder programme to improve their employability skills	All year
Tutorial sessions	Living in the wider world Oracy Programme	Understanding the world of work and employability skills. Students take part in careers based debates	October Every other week
Student visit	Bee Future Aviators	Students visit RAF museum to find out about careers in the aviation industry.	January
Student visit	Raising awareness day	Students visit Middlesex University to learn about degree level study.	March

Year 7 (continued)

Activity	Title	Description	Timescale
Student workshop	Enterprise day	Students take part in a Trading Game Challenge to develop enterprise and teamworking skills.	April

Year 8

Activity	Title	Description	Timescale
Form time	Employability skills	Students follow the Skills Builder programme to improve their understanding of employability skills	All year
Student visit	Raising awareness day	Students visit University of East London to learn about degree level study.	March
PSHE sessions	Living in the wider world	Diversity and discrimination in the workplace	November
Student visit	Bee Future Aviators	Students visit Heathrow airport to find out about careers in the aviation industry.	January

Year 8

Activity	Title	Description	Time Timescale
Workshop	Energiser workshop	Students gain an understanding of the role of an engineer and work in teams to complete in an engineering based challenge.	March
Workshop	Careers Caroussel	Students meet a variety of	Every other week

Year 9

Activity	Title	Description	Timescale
Form time	Employability skills	Students follow the Skills Builder programme to improve their understanding of employability skills	All year
Tutorial Programme	Living in the wider world	Focus on development of employability skills.	November
Tutorial Programme	Planning for the future	Looking at opportunities and options for future subject choices and careers.	December
Student visit	Bee Future Aviators	Students visit City airport to find out about careers in the aviation industry.	January
Student presentation	KS4 options	Talk to students regarding the range of pathways and courses available at KS4.	February
Parents' evening	Y9 Options evening	Evening for parents to find out about the range of pathways and courses available at KS4.	February/ March

Year 9 (continued)

Activity	Title	Description	Timescale
PSHE sessions	Thinking about KS4	Use of KUDOS to explore career paths to assist option choices for KS4.	February & March
Workshop and presentation	Steps to success	Advisors from Performance In Education promote the importance of making correct option choices at ages 14, 16 and 18.	February
Drop down day	Big Bang STEM day	Students take part in a range of activities to understand the opportunities in STEM in the local area.	March
Drop down day	CSI workshop	Students gain an understanding of the role of a Forensic Scientist and work in teams to complete in a CSI based challenge.	March

Year 9 (continued)

Activity	Title	Description	Timescale
Form time	KS4 subject ambassadors	Y10 and 11 students talk to Y9 students to give a student perspective on each of the KS4 subjects.	March
Drop down day	KS4 taster lessons	Students take part in taster lessons for a variety of KS4 courses to help them decide upon their optional subjects.	March
Parents' evening	Y9 Parents' evening	Opportunity for parents to meet with subject teachers to find out about the suitability of the the variety of KS4 courses for their son.	March
Student visit	Medicine discovery day	Students visit the Hull & York Medical School to discover what it takes to be a doctor and try some interactive medicine activities.	May

Year 10

Activity	Title	Description	Timescale
Careers lessons	Employability skills	Students review their employability skills and begin working towards their Employability passport.	September to November
Student visit	Waterline summit	Students meet a variety of employers and learn about local opportunities in the Environmental sector.	November
Careers lessons	Preparation for work experience	Students identify potential work placements and understand how to secure a placement	December to February
Presentation	What is an apprenticeship?	All students receive information regarding the Apprenticeship pathway for post-16 or post-18 study.	January

Year 10 (Continued)

Activity	Title	Description	Timescale
Student visit	Medicine discovery day	Students visit the Hull & York Medical School to discover what it takes to be a doctor and try some interactive medicine activities.	January
Student visit	“Open doors”	Students visit an active construction site and learn about the range of careers available in the construction industry.	March
Careers lessons	Thinking to the future	Students identify possible routes for post Y11 and career pathways.	March to June
Drop-down day	Preparing for work experience	Students take part in a variety of workshops designed to help them prepare for their placement.	June

Year 10 (Continued)

Activity	Title	Description	Timescale
Work experience	Work experience week	All students spend one week in a work placement.	June
PSHE sessions	Work experience debrief	Students analyse the employability skills they developed while on placement.	July
Taster day	Y10 Futures day	Students spend a day experiencing either A-level or non A-level post 16 pathway. A-level route will incorporate taster lessons and a visit to Hull university . Non A-level route will consider FE college, apprenticeships and armed forces, and will involve a visit to East Riding college.	July

Year 11

Area	Title	Description	Timescale
Student interviews	Careers interview	One-to-one interview with the Careers advisor at least once in the year.	September to May
Careers lessons	Thinking to the future	Students identify possible routes for post Y11 and career pathways.	October to January
Careers lessons	Employability skills	Students work towards completing their Employability passport.	October to January
Careers lessons	CV writing	Students learn how to write a high quality CV.	October to January
Student visit	Apprenticeship pathways	Students speak to a range of providers about apprenticeships that are available in the local area.	November
Presentation	Developing skills	Representatives from the National Citizens Service explain the range of opportunities available to Y11 students.	November

Year 11 (Continued)

Area	Title	Description	Timescale
Presentation	Apprenticeship pathways	Students develop an understanding of Apprenticeships.	January
Presentation	HETA	Students find out about the opportunities available at HETA	January
Parents' evening	Y11 parents' evening	Opportunity for parents to learn about local post-16 provision.	January
Student visit	Careers fair	Opportunity for students to speak to a wide variety of employers about career opportunities.	January
Student visit	East Riding Mechatronics Centre	Students learn about the facilities and opportunities at the Mechatronics Centre.	February
Student visit	HETA	Students learn about the facilities and opportunities at HETA.	February

Year 11 (Continued)

Area	Title	Description	Timescale
Drop-down day	Employability day	Students learn how to be successful in securing a job, focussing on; CV writing, interview technique, assessment centre tasks and employer expectations.	February
Student interviews	Post Y11 pathways interview	Every student has an interview with a member of the senior team to ensure that they have suitable plans in place for after Y11.	February
Presentation	Preparing for an interview	Students shown the essential skills for a successful interview.	March
Student interviews	Mock interviews	A practice job interview for all students, carried out by local employers.	March

Year 11 (Continued)

Area	Title	Description	Timescale
Student interviews	Mock interviews	A practice job interview for all students, carried out by local employers.	March
Student visit	“Open doors”	Students visit an active construction site and learn about the range of careers available in the construction industry.	March

Year 12

Area	Title	Description	Timescale
Student workshop	The hidden job market	Sessions from FutureFirst about how to effectively network and promote yourself in the job market.	February - March
PSHE sessions	National Careers Service	Introduction to the National Careers Service and the range of routes available to young people post-18.	Spring term
PSHE sessions	HE opportunities	Students are introduced to the range of HE provision available.	Spring term
Parents' evening	Oxbridge and medicine	Information on how to be successful when applying to Oxbridge or for Medical related degrees.	Summer term
Student workshop	Higher Apprenticeships	RGG Associates introduce Higher Apprenticeships to students as an alternative to University.	Spring term

Year 12 (Continued)

Area	Title	Description	Timescale
University visit	Aim higher	Opportunity for all students to speak to University representatives from around the country. Additional bespoke day for certain students.	Summer term
University visit	HE plus programme	2 day visit to Cambridge University for potential Oxbridge students.	Spring term
College visit	HE plus programme	Event day at Wilberforce college promoting HE choices.	January
PSHE sessions	UCAS applications	Advice on how to use the UCAS application procedure and writing a high quality UCAS application.	June - July
Student workshop	UCAS day	All students create UCAS accounts and create draft personal statements.	Summer term

Year 13

Area	Title	Description	Timescale
Work experience	Personalised work experience placement	Students spend one week in the workplace.	September
PSHE sessions	Applications for post 18 routes	Advice on writing a high quality personal statement/CV and how to use the UCAS application procedure.	September - October
Student interviews	Careers interview	All students not applying to HE have series of interviews with the Careers Advisor for to ensure that appropriate routes and plans are in place.	Throughout Y13
Student interviews	Mock HE interviews	A practice interview for students making early entries, Oxbridge or Medical related degrees carried out by external partners.	Autumn term

Year 13 (Continued)

Area	Title	Description	Timescale
Student workshop	Apprenticeship pathways	Students develop an understanding of Apprenticeships.	January
Student visit	Apprenticeship pathways	Students speak to a range of providers about available apprenticeships.	February
PSHE sessions	Gap year opportunities	Students are introduced to the opportunities and benefits of taking part in a Gap Year scheme.	Spring term