



WILLIAM ELLIS SCHOOL

Homework Policy

DOCUMENT CONTROL

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Document Filename:	Homework Policy
Reviewed:	Autumn 2021
Review period	3 Years
Next review date:	Autumn 2024
Approved/Ratified by:	Full Governors/School Improvement Committee

Homework Policy (KS3/KS4)

Rationale

Well designed and clearly set work beyond the classroom plays a valuable part in a student's education. It provides opportunities to develop study skills and it allows students to practice, consolidate and extend their skills and understanding. It ensures that students are constantly encouraged to review their work and revise.

Amount, type and frequency of homework

- Current research into education highlights the importance of retrieval practice in supporting pupil learning and we aim to create opportunities at home for pupils to revisit/practice content and skills covered in class in order to create a long-term change in memory.
- The amount, type and frequency appropriate for different groups of students will be different for each year group. Homework is set for the purposes of revisiting and consolidating prior learning or encountering new content in preparation for work in lessons. The details of work set in each subject is available on the school website.
- Students will use Satchel One as their H/W digital planner. They are expected to complete homework by the deadline set by the teacher to the expected standard, and to seek help or advice if they have any problems before the deadline.
- Subject Teachers will set homework regularly and are responsible for setting homework that reflects the learning objectives of curriculum plans. They will set relevant and accessible work that is in line with the homework departmental policy.

Feedback to students

- Teachers will use homework to find out what their students are learning and adjust their teaching to better meet their students' learning needs.
- Students should also be aware of the progress made and be given specific advice on how they can improve further. It should be remembered that progress will be measured.

Monitoring of Homework

- Students will use Satchel One as their H/W digital planner.
- Parents/Carers should use Satchel One to monitor and support home learning.
- Form Tutors will monitor their tutees H/W completion in form time.
- Subject Teachers will monitor the H/W of their classes and should contact students' parents/carers to follow up students who persistently do not complete homework.
- Head of Subject will monitor homework across their subject areas every fortnight using Satchel One to ensure that there is consistency, both in the frequency and nature of the tasks set by staff across their departments and in the feedback given to the students.
- Heads of Subject will ensure that homework is built into curriculum plans and the department's assessment scheme.
- Pastoral Leaders will monitor the setting and recording of homework using Satchel One and monitoring referrals received for homework concerns. They will inform Line managers as appropriate for any patterns they may detect in non-completion or non-setting of homework and may introduce support interventions where necessary.
- SLT will construct and review the homework policy and monitoring strategies. They will ensure that Heads of Subject have robust systems in place to monitor setting and completion of tasks. They will use monitoring and evaluation activities to ensure that homework is having a positive impact on learning, attainment and progress for all students.

Summary

- All departments will set homework policies detailing the content, frequency and expectations of tasks. This will be communicated to all parents and students at the start of every year via the curriculum guides for each year group and the school website. Teachers must be able to set homework to match their classes' needs while maintaining a consistency of approach within their subject team.
- Teachers will ensure that the tasks set are suitably differentiated and accessible to all students, seeking the support of their Head of Subject and the SEND department as appropriate.
- All staff must adhere to the sanctions agreed for non-completion. *See Appendix 2 for details.* Middle and senior leaders must support teaching staff as appropriate.

Appendix 2- Sanctions Ladder for non-completion of homework:

- **Homework not completed** → **SIMS Level 2.** See teacher after lesson (break, lunch or end of school) 10+ minutes at teacher's discretion. Complete and hand in by following day (or reasonable new deadline set by class teacher).
- **Homework not completed to new agreed deadline** → **SIMS Level 3** –detention after school. Students should complete the homework in the detention if it is practically possible. If the homework cannot be done in the detention hall, teachers should try their best to accommodate students and communicate this with the teacher supervising the detention. This may involve coming to collect the student from the detention hall. It is reasonable for teachers to ask students to bring the homework to them at 4pm on the day of the detention.
- **Homework not completed to second agreed deadline** → **SIMS Level 4** - this should be raised with the HoY or SLT line manager for this subject so that students can be placed in the L4 detention.

Each time a new piece of homework is set, the sanctions ladder should re-set back to Level 2. Where non-completion of homework is a persistent problem (25%+ in a subject, or regularly across several subjects) see the point above about HoY and Head of Subject involvement.

Failure to comply with the above and homework completion is still a persistent problem:

- Removal of lunchtime privileges (KS4)
- Or 'pay-back' day e.g. come in on Progress Review or CPD days.