



WILLIAM ELLIS SCHOOL  
HIGHGATE ROAD  
LONDON  
NW5 1RN

HEADTEACHER MS IZZY JONES

TEL: 020 7267 9346

FAX: 020 7284 1274

info@williamellis.camden.sch.uk

4th May 2022

Dear families,

**New Year 7 Induction Day at William Ellis School  
Wednesday 6<sup>th</sup> July 2022 - 8.45am-2.30pm**

We look forward to welcoming your son to William Ellis for our Induction Day for new Year 7 students on Wednesday, 6<sup>th</sup> July. Sandwiches will be provided for lunch on the day, but if your son has any special dietary requirements he should bring a packed lunch. He is not expected to wear school uniform and should bring or wear sports clothes.

During the day your son will meet key Year 7 staff, experience some new lessons and get to know people in his form. We would like him here by **8.45am** and you will be able to collect him at **2.30pm**.

The Induction Day will be treated as an authorised off-site educational visit by your son's primary school, but you should inform them of the visit to our school.

The following week there will be an Evening meeting, for parents only, on **Monday 11th July at 5pm**. This session will be hosted by Mr Altmann, Assistant Headteacher and Head of Transition, and will help to familiarise you with people and procedures at William Ellis School. You will meet senior staff and your son's tutor and there will be opportunity to ask questions on any issues which concern you. We would prefer that you do not bring your son to this session.

Yours sincerely,

Ms I Jones  
Headteacher