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Dear Sir/Madam

Admissions Policy Consultation for September 2025

I am writing to inform you about a proposed change to our school's admission policy and to invite your valued input as a stakeholder in our community.

In accordance with the Department for Education's School Admissions Code, we are undertaking a consultation process to consider a modification to our current admission policy. This proposed change maintains an adherence to the principles outlined in the code and address certain considerations unique to our school community. The proposals have been agreed by the school's Governing Body and discussed with the two schools closest to us – La Sainte Union and Parliament Hill.

The primary alteration under consideration is the introduction of a provision to offer places to siblings of female students already on roll at La Sainte Union and Parliament Hill. This proposed change reflects our commitment to fostering a sense of community while ensuring the best possible educational environment for all our students in a single sex environment.

We believe that by extending admission priority to siblings of female students in neighbouring girls' schools, we can contribute to the cohesion and continuity of learning experiences for families within our community. This measure is in line with our dedication to inclusivity, diversity, and creating an environment that is conducive to the holistic development of each child.

Your input is vital to this process, and we invite you to share your thoughts, concerns, or suggestions regarding this proposed change. We value the diverse perspectives of our stakeholders, and your feedback will be considered carefully before any decision is made.

A copy of the proposed changes can be found on our school website [insert website link]. Alternatively, hard copies of the documents are available upon request from the school office.

We encourage you to participate in this consultation by submitting your feedback no later than [31st January, via email or post to the addresses above.

Thank you for your ongoing support of our school. We look forward to hearing your thoughts on this matter.

Yours sincerely,

Izzy Jones
Headteacher
William Ellis School